**LAMU ENVIRONMENT FOUNDATION**

**Grant Application Form**

**GRANT CRITERIA OVERVIEW**

* Applications for funding from the Lamu Environment Foundation should fit into one of the Fund’s key focus areas outlined in our Areas of Interest:
	+ **Solid waste management**
	+ **Mangrove protection**
	+ **Marine conservation**
	+ **Land regeneration and restoration**
	+ **Continuing education and providing alternative incomes**
* Proposals should be presented in a concise, narrative form, without extensive documentation; they should be clear and compelling, with the objective to create measurable and sustainable long-term results.
* Sustainability and nature regeneration must be a key outcome of the project.
* The project must demonstrate positive community, local, or national impact.

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| **1. SUMMARY:***This section clearly and concisely summarizes the request. It should provide the reader with a framework to help them visualise the project.* |
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| **2. QUALIFICATIONS – ORGANISATION***This section describes the applicant organisation and its qualifications for funding, credibility, and track record. It should demonstrate that it is the best organisation to carry out the proposed project, with the means and the imagination to solve the problem or meet the need.* |
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| **3. QUALIFICATIONS – INDIVIDUALS***If the proposal includes paying experts to offer technical assistance, please include a short biography on the experts, including their professional qualifications.*  |
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| **4. ISSUE OF CONCERN***This section should address the specific problem area or need for which assistance is being sought. Information based on objective research should be provided to justify the need or problem. The issue of concern should fall into one of the LEF’s areas of concern. For more information see our website*[***www.lamuenvironment.org***](http://www.lamuenvironment.org) |
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| **5. OBJECTIVES AND LIST OF SPECIFIC OUTCOMES EXPECTED***This section should detail the outcomes from the use of the grant in measurable terms. Provide a clear description of what the organisation hopes to accomplish. As a minimum answering these key questions: What will this project achieve, who will it benefit, how will it benefit the environment.* |
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| **6. METHODOLOGY AND ACTION PLAN***This section should describe the activities to be conducted to achieve the desired objectives including the rationale for choosing a particular approach. How do you expect to achieve your outcomes? A concise chronology of events is desirable.* |
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| **7. LEAD CONTACT***The proposal must name the person who is the lead person in charge of the implementation of the project.* |
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| **8. REPORTING***Make it clear how you will measure your desired outcomes? Specify proposed dates and/or timeframes for submission of reports.* *The first report is usually submitted within one month of the start of the project; subsequent reports will depend on the scope of the project.* |
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| **9. BUDGET***This section should detail the costs to be met by the funding source and where applicable, those to be provided for by other parties. Outline both administrative and programme costs.* |
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**If you have any questions please contact Hannah Evans via hannah@lamuenvironment.org or 0742350432.**